

Histon & Impington Neighbourhood Plan Regulation 14 pre-submission consultation: Monday 1st October – Friday 16th November 2018.

The consultation will seek views on the proposed Histon & Impington Neighbourhood Plan and must run for a minimum of 6 weeks.

We should be ready to start promoting the consultation heavily during the week beginning 1st October.

Who should be consulted?

- Statutory Organisations & consultation bodies (we have a template from Rachel)
- Residents
- Community/Voluntary Organisations
- Businesses
- Landowners
- Neighbouring Parishes
- Bodies that represent the interests of particular groups
- other stakeholders in the community who are directly affected by the proposals in our draft Neighbourhood Plan.

How will we encourage people to take part in the consultation?

What	Detail	Who
Article in Hisimp News	September. Deadline?	David
Boards in Library	Detail will be taken from the presentation for the public meeting. Available from 1 st October.	David
Social Media	Parish Council Twitter and Facebook to promote regularly throughout the 6 week consultation.	Denis
Banner	Giving details of consultation and pointing people to hiplan.net	Sue/David
Update hiplan.net	Needs overhaul and plan will be accessed here.	Sue
Links on HIPC website to hiplan.net	Link to hiplan.net needs to be easily visible on PC home page.	Denis
Short version of Neighbourhood Plan	For website, library, PC offices	David

Hard copies of Plan available at PC offices	Office to have available throughout the consultation period.	David
Public Meeting x2	1st one at beginning of consultation period – 1 st October ish. Another one early November.	David to prepare presentation. All to attend.
Drop-ins x6	1 a week for 6 weeks – possibly at the library. Dates/times to be advised.	Sue/David/Denis
Leaflets/cards	Distributed throughout the community for people to pick up.	Sue
Posters	Displayed in shops etc encouraging residents to engage.	Sue
Set up an online survey for people to give feedback		David
Set up dedicated email address to receive feedback		David
Talking to community groups:	WI, Village Society, Gardening Club, Choir 2000, The Impingtones Choir, Archaeology Group	ALL (Sue will find out meeting dates).
Contacting Community Groups:	IVC, Parentmail, Council of Churches, Sustainability Group, enviro group,	Sue
Contacting the Business Community		David
Contacting Landowners and other stakeholders who are directly affected by the proposals in our plan	County Council, Chivers, Stoud, Rowley, Holiday Inn, HIPC, IVC (MET), Easy, Unwin, NIAB, Town Charity, Histon Football Club Holdings.	David/Sue
Emails to Statutory Consultees.		Sue